



# AUSTIN AREA

## LIMOUSINES

SEDANS • STRETCHES • ROLLS ROYCE  
SUVs • VANS • MINI COACHES



(512) 386-8600

(800) 767-4090

FAX: (512) 386-8603

### Reservations Agreement

**Austin Area Limousines** thanks you for allowing us to serve your transportation needs. We are available 24 hours a day. Your schedule is our only concern! Please return this signed agreement to us to complete your reservation.

**Reservation.** Austin Area Limousines will provide \_\_\_\_\_ and a chauffeur at \_\_\_\_\_  
(vehicle)

\_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_ a.m./p.m..  
(location) (date) (time)

**Rate.** Customer agrees to pay a rate of \$ \_\_\_\_\_, plus \$ \_\_\_\_\_ for each additional 30 minutes or portion thereof past the schedule. Time is computed from the scheduled pickup time until the customer is dropped off. Time includes waiting time, except that the first 30 minutes of waiting time on airport runs is included free of charge as a courtesy to our customers. Tolls and airport fees will be added to this invoice. A 20% gratuity will be added to all invoices. Additional gratuities are welcome at your discretion.

**Reservation Changes.** If your schedule changes, please call us to make arrangements for a new reservation. If customer cancels this reservation with more than 72 hours of notice, the invoice will be reduced to \$100. If the customer cancels with 2 to 72 hours notice, the invoice will be reduced by 50%. If customer cancels this reservation with less than 2 hours notice, the invoice will not be reduced. Specialty vehicles: see addendum.

**No Smoking.** Smoking is not allowed in the vehicle.

**Termination.** Austin Area Limousines may, in its discretion, terminate this reservation if any action by customer or any passenger endangers the integrity of the vehicle, the chauffeur, or any passenger. Customer will be responsible for the entire invoice.

**Damages.** If the vehicle is damaged beyond normal wear and tear by customer's unusual use of the vehicle, costs of repairing the damage will be at Austin Area Limousines' discretion and added to the charges.

**Payment Method.** A valid credit card is required for all reservations. If payment is cash or check, customer will pay the entire invoice at the beginning of the reservation. If payment is by credit card, authorization will be processed the day before the reservation. Entire invoice will be paid upon drop off.

Cash                      Check                      Austin Area Limousines Account #: \_\_\_\_\_

Visa                      Mastercard                      American Express                      Discover                      Diner's Club

Card Number: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Exp Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Amounts not paid within 30 days will be assessed a 1.5% monthly fee. Customer agrees to pay court costs and attorney fees reasonably incurred in collecting unpaid amounts.

**Other.** Austin Area Limousines shall not be liable for any consequential damages caused to the customer, his or her business, or his or her property by any failure to perform under this agreement, and is not the responsibility for lost or stolen property.

**Agreement.** By signing this Reservation Agreement, Austin Area Limousines and customer agree to its terms.

\_\_\_\_\_  
Customer's Signature                      Printed Name                      Date

**Austin Area Limousines, by:** \_\_\_\_\_